



UNIVERSITY OF ENGINEERING & MANAGEMENT

"University Area", Plot No. III-B/5, Main Arterial Road, New Town, Action Area-III, Kolkata - 700 160, W.B., India
City Office : "ASHRAM", GN-34/2, Salt Lake Electronics Complex, Kolkata - 700 091, W.B., India
(Established by Act XXV of 2014 of Govt. of West Bengal & recognised by UGC, Ministry of HRD, Govt. of India)

Ph. (Office) : 91 33 2357 7649
: 91 33 2357 2969
: 91 33 6888 8608
Admissions : 91 33 2357 2059
Fax : 91 33 2357 8302
E-mail : vc@uem.edu.in
Website : www.uem.edu.in

Ref. No. UEMK/2018-19/

Date: 17th May, 2019

To
Kundla Mahajan
Under Secretary (CPP-I)
University Grants Commission
Bahadurshah Zafar Marg, New Delhi-110002

Sub: Submission of information for ascertaining norms and standards on prescribed proforma

Madam,
With reference to your letter no. F.8-4/2015(CPP-I/PU) dated 3rd May, 2019, received at our office on 10th May, 2019, I am forwarding the detailed information in the prescribed proforma alongwith supporting documents duly authenticated regarding the establishment of University of Engineering and Management, Kolkata as a private University.

Thanking you,

Yours faithfully

Prof. Sukalyan Goswami
Registrar

Other institutes of the Group

- University of Engineering & Management (UEM), Jaipur - 6 Km. from Chomu on Sikar Road (NH-11), Udaipuria Mod. Jaipur - 303807, Rajasthan
- Institute of Engineering & Management (IEM) - Salt Lake Electronics Complex, Sector - V, Kolkata - 700 091, West Bengal
- New York Public School - GE, 4/A, Sector - III, Salt Lake, Kolkata - 700 106, West Bengal (Near Tank No. - 12, Behind NIFT Girls' Hostel)



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	Name and Address of the University	<p style="text-align: center;">UNIVERSITY OF ENGINEERING AND MANAGEMENT</p> <p>University Area, plot No. III-B/5, Main Arterial Road, New Town, Action Area III, Kolkata, 24 Parganas North, Pin-700160</p>
1.2	Headquarters of the University	<p style="text-align: center;">UNIVERSITY OF ENGINEERING AND MANAGEMENT</p> <p>University Area, plot No. III-B/5, Main Arterial Road, New Town, Action Area III, Kolkata, 24 Parganas North, Pin-700160</p>
1.3	Information about University	<p>a. Website: www.uem.edu.in b. E-mail: vc@uem.edu.in c. Phone Nos. 033 2357 2059 d. Fax Nos. 033 2357 8302</p> <p>Information about Authorities of the University</p> <p>a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor: NAME: Prof. (Dr.) Satyajit Chakrabarti PHONE: 9007374056 FAX: 033 2357 8302 EMAIL: satyajitchakrabarti@yahoo.com</p> <p>b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor: NAME: Prof. (Dr.) Sajal Dasgupta PHONE: 9830134836 FAX: 033 2357 8302 EMAIL: sajal.dasgupta@uem.edu.in</p>

	<p>a. Website _____</p> <p>b. E-mail _____</p> <p>c. Phone Nos. _____</p> <p>d. Fax Nos. _____</p> <p>Information about Authorities of the University</p> <p>a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor _____</p> <p>b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor _____</p> <p>c. Ph. (including mobile), Fax Nos. and e-mail of Registrar _____</p> <p>d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer _____</p>	<p>du.in</p> <p>c. Ph. (including mobile), Fax Nos. and e-mail of Registrar:</p> <p>NAME: Prof. Sukalyan Goswami</p> <p>PHONE: 9331006662</p> <p>FAX: 033 2357 8302</p> <p>EMAIL: sukalyan.goswami@uem.edu.in</p> <p>d. Ph. (including mobile), Fax Nos. And e-mail of Finance Officer:</p> <p>NAME: Mr. Kartik Ghosh</p> <p>PHONE: 9830954423</p> <p>FAX: 033 2357 8302</p> <p>EMAIL: kartik.ghosh@iemcal.com</p>								
1.4	Date of Establishment	21.01.2015 according to gazetted notifications.								
1.5	<p>Name of the Society/Trust promoting the University</p> <p>(Information may be provided in the following format)</p> <p>(Copy of the registered MoA/Trust Deed to be enclosed)</p>	<p>Institute of Engineering & Management Trust</p> <p>Copy of the registered MoA/Trust Deed is enclosed at Appendix 1.5</p>								
1.6	<p>Composition of the Society/Trust</p> <table border="1" data-bbox="284 1848 946 2011"> <thead> <tr> <th>Name</th> <th>Address</th> <th>Occupation</th> <th>Designation in the Society/Trust</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-I)</p>	Name	Address	Occupation	Designation in the Society/Trust					Refer to Appendix-I
Name	Address	Occupation	Designation in the Society/Trust							

1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:- <table border="1"> <thead> <tr> <th>Name of the member</th><th>Address</th><th>Name of the society/trust</th><th>Designation in the Society/Trust</th></tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> (Details to be provided in Appendix-II)	Name of the member	Address	Name of the society/trust	Designation in the Society/Trust					No
Name of the member	Address	Name of the society/trust	Designation in the Society/Trust							
1.8	Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:- <table border="1"> <thead> <tr> <th>Name of the University / Educational Institution</th><th>Activities</th></tr> </thead> <tbody> <tr> <td> </td><td> </td></tr> </tbody> </table> (Details to be provided in Appendix-III)	Name of the University / Educational Institution	Activities			Yes Details are provided in Appendix-III				
Name of the University / Educational Institution	Activities									
1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:- <table border="1"> <thead> <tr> <th>Name of the Organization</th><th>Activities</th></tr> </thead> <tbody> <tr> <td> </td><td> </td></tr> </tbody> </table> (Details to be provided in Appendix-IV)	Name of the Organization	Activities			No				
Name of the Organization	Activities									
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed) <div style="display: flex; justify-content: space-between;"> Enclosed Not enclosed </div>	Act No. West Bengal Act XXV of 2014, THE UNIVERSITY OF ENGINEERING AND MANAGEMENT, KOLKATA, ACT, 2014 NOTIFICATION: No. 84-L.-January 21, 2015 Copy of the Act & Notification is enclosed in Appendix 1.10								

1.11	Whether the University has been established by a separate State Act?	Yes
------	--	-----

B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes
2.2	Territorial Jurisdiction of the University as per the Act	West Bengal

2.3	Details of the constituent units of the University, if any, as mentioned in the Act	No
2.4	<p>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-</p> <p>a. Place of the off-campus _____</p> <p>b. Letter No. & date of the approval of State Government _____</p> <p>c. Letter No. & date of the approval of UGC _____</p> <p>(Details to be provided in Appendix-V)</p> <p>(Please attach attested copy of the approval)</p>	No
2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-</p> <p>a. Place of the off-shore campus _____</p> <p>b. Letter No. & date of the approval of Host Country _____</p> <p>c. Letter No. & date of the approval of Government of India _____</p> <p>(Details to be provided in Appendix-VI)</p> <p>(Please attach attested copy of the approval)</p>	No
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)	No
2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose attested copy of the approval from the competent authority)</p>	No

C. **Academic Activities Description**

3. **Academic Programmes**

3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference (Details to be provided in Appendix-VIII)</p>	<table border="1"> <thead> <tr> <th>Programme</th> <th>Sanctioned Intake</th> <th>Actual enrolment</th> </tr> </thead> <tbody> <tr><td>UG</td><td></td><td></td></tr> <tr><td>PG</td><td></td><td></td></tr> <tr><td>Diploma</td><td></td><td></td></tr> <tr><td>PG Diploma</td><td></td><td></td></tr> <tr><td>Certificate course</td><td></td><td></td></tr> <tr><td>M.Phil</td><td></td><td></td></tr> <tr><td>Ph.D.</td><td></td><td></td></tr> <tr><td>Any other (pl. Specify)</td><td></td><td></td></tr> </tbody> </table> <p>Details have been provided in Appendix-VIII</p>	Programme	Sanctioned Intake	Actual enrolment	UG			PG			Diploma			PG Diploma			Certificate course			M.Phil			Ph.D.			Any other (pl. Specify)		
Programme	Sanctioned Intake	Actual enrolment																											
UG																													
PG																													
Diploma																													
PG Diploma																													
Certificate course																													
M.Phil																													
Ph.D.																													
Any other (pl. Specify)																													
3.2	<p>Current number of academic programmes/ courses offered by the University (Details to be provided in Appendix-IX)</p>	<table border="1"> <thead> <tr> <th>Programme</th> <th>Sanctioned Intake</th> <th>Actual enrolment</th> </tr> </thead> <tbody> <tr><td>UG</td><td></td><td></td></tr> <tr><td>PG</td><td></td><td></td></tr> <tr><td>Diploma</td><td></td><td></td></tr> <tr><td>PG Diploma</td><td></td><td></td></tr> <tr><td>Certificate course</td><td></td><td></td></tr> <tr><td>M.Phil</td><td></td><td></td></tr> <tr><td>Ph.D.</td><td></td><td></td></tr> <tr><td>Any other (pl. Specify)</td><td></td><td></td></tr> </tbody> </table> <p>Referred to Appendix-IX</p>	Programme	Sanctioned Intake	Actual enrolment	UG			PG			Diploma			PG Diploma			Certificate course			M.Phil			Ph.D.			Any other (pl. Specify)		
Programme	Sanctioned Intake	Actual enrolment																											
UG																													
PG																													
Diploma																													
PG Diploma																													
Certificate course																													
M.Phil																													
Ph.D.																													
Any other (pl. Specify)																													
3.3	<p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</p> <p>a. Start new courses</p> <p>b. To increase intake</p> <p>If yes please enclose copy of approval and give course-wise details in the following format:-</p> <table border="1"> <thead> <tr> <th>Name of the course</th> <th>Statutory council</th> <th>Whether approval taken</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> </tbody> </table> <p>(Details to be provided in Appendix-X)</p>	Name of the course	Statutory council	Whether approval taken				<p>Yes approvals of relevant statutory council(s) such as AICTE and BCI etc. have been taken to:</p> <p>a. Start new courses</p> <p>b. To increase intake</p> <p>Referred to Appendix-X</p>																					
Name of the course	Statutory council	Whether approval taken																											

3.4	<p>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-</p> <table border="1" data-bbox="327 376 694 560"> <thead> <tr> <th data-bbox="327 376 438 515">Name of the Study Centre</th> <th data-bbox="438 376 566 515">Courses offered</th> <th data-bbox="566 376 694 515">No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td data-bbox="327 515 438 560"></td> <td data-bbox="438 515 566 560"></td> <td data-bbox="566 515 694 560"></td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-VII) (Please enclose copy of the course-wise approval of the competent authority)</p>	Name of the Study Centre	Courses offered	No. of students enrolled				No such courses are being offered by the university
Name of the Study Centre	Courses offered	No. of students enrolled						
3.5	<p>Temporal plan of academic work in the University Semester system/ Annual system</p>	Semester system						
3.6	<p>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-</p> <ol style="list-style-type: none"> Name of the course(s) Since when started Whether the University has applied for permission from UGC? <p>(Details to be provided in Appendix-XI)</p>	No such courses are being offered by the university						

4. Student Enrolment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)
-----	---

Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin students	
UG	M	587	119	0	0	0	706
	F	346	72	0	0	0	418
	T	933	191	0	0	0	1124
PG	M	26	0	0	0	0	26
	F	22	0	0	0	0	22
	T	48	0	0	0	0	48
M.Phil	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Ph.D.	M	2	0	0	0	0	2
	F	1	0	0	0	0	1
	T	3	0	0	0	0	3
Diploma	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
PG Diploma	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Certificate	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Any Other (Pl. Specify)	M	0	0	0	0	0	0
	F	0	0	0	0	0	0

	T	0	0	0	0	0	0
--	---	---	---	---	---	---	---

M-Male, F-Female, T-Total

4.2	Category-wise No. of students	Category	Female	Male	Total
		SC	0	0	0
		ST	0	0	0
		OBC	0	0	0
		PH	0	1	1
		GENERAL	1416	3255	4671
		TOTAL	1416	3256	4672

4.3	Details of the two batches of students admitted	<p>For B-Tech Students: In this particular segment of the form the data regarding two passed out batch is required but this particular university does not have any passed out batch till now, the final year students (students of batch 2015-2019) had already given their final exam but the result is not published.</p> <p>For BBA, BCA, MCA Students: Only 2015 batch is the passed-out batch and for that details refer to Appendix 4.3</p>
-----	---	--

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details	Yes the university provides the bridge /remedial courses of two weeks by maintaining the mandate given by AICTE.
4.5	Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details	Yes, the university provide help to the students from socially disadvantaged group as follows Full free ship on tuition is given to the 9 students and half free ship is given to the 3 students from 2015 to till date.
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D.	Both fulltime and part-time as per UGC regulations 2009 on PHD.

4.7	Whether the University have a website? please give website address and whether the website is regularly updated?	YES Link: http://uem.edu.in								
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	We generally use the following processes 1. Website notices 2. Attending Different fair 3. Pre-counselling								
4.17	<p>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc. in the University in the following format: -</p> <table border="1"> <thead> <tr> <th>Name of the complainant</th> <th>Complaint against</th> <th>Date of complaint</th> <th>Action taken by the University</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-XII)</p>	Name of the complainant	Complaint against	Date of complaint	Action taken by the University					The details are given in Appendix-XII.
Name of the complainant	Complaint against	Date of complaint	Action taken by the University							

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	Board of Studies, Academic Council. Composition of the body: Refer to Appendix 5.1
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	University Statues has enclosed the BOS corresponding to a course of strategies in a department of teaching to prepare, update and recommend courses of studies & curricula. The 1 st and 2 nd semester curricula were last updated in 13 th Academic Council meeting held on 18 th June 2018.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Yes. Approval of statutory bodies such as Board of Studies, Academic Council etc of the University has been taken to start various courses. Refer to Appendix 5.3
5.4	Furnish details of the following aspects of curriculum design:	<ol style="list-style-type: none"> 1. Following common papers are included in the syllabus of all departments of engineering: C language, DBMS, Basic Mathematics, Physics, Chemistry, Engineering Mechanics etc. 2. In order to improve the industry readiness each department has included external members from the industry who are also taking classes, giving invited talks and organizing seminars. 3. Depending on the recent trends of industry one designed paper named- Data Science and Data

	Innovation such as modular curricula Inter/multidisciplinary approach	Analytics is included in the syllabus which consists the concepts of artificial intelligence, Machine learning, natural Language Processing etc. This particular paper is widely accepted and has good impact in the placement.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	Yes. IQAC conduct the academic audit once in every three months and all recommendations are updated by the respective department.
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	NPTEL, VIDEO LECTURES(GYMKHANA TV), WORKSHOP, PROJECTS, SEMINARS, CONFERENCES, POSTER COMPITITION, PROJECT COMPETITION, CODING OLYMPIAD, INDUSTY VISITS etc.

5.7	Please provide details of the examination system	<p>Each course has theoretical and practical/sessional papers. Examination held both for theoretical and practical/sessional papers. Details are given below.</p> <p>A. Theory paper: It has two components</p> <ol style="list-style-type: none"> Continuous assessment (30 marks) <ol style="list-style-type: none"> Mid Sem Examination <ol style="list-style-type: none"> Term-I Examination (Written) Term-II Examination (Online) Class Test/Assignment/Quiz Project Work End Semester Examination (70 marks) <p>B. Practical/Sessional Paper:</p> <ol style="list-style-type: none"> Internal Assessment (including project work) (40 marks) End Semester Examination (60 marks) <p>(Whether examination based or practical based)</p>
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	<p>Method of evaluation:</p> <ol style="list-style-type: none"> Evaluation by assigned examiner. Scrutinization by assigned scrutinizer. Post Publication Review (PPR)/ Post Publication Scrutiny (PPS) by Review Examiner (Other than the original examiner) <p>Yes, External experts are invited.</p>
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	Refer to Appendix 5.9
5.10	Does the University have a continuous internal	

	evaluation system?	<p>Yes</p> <p>A. Theory paper: 30 marks out of 100 marks of a paper</p> <p>B. Practical/Sessional Paper: 40 marks out of 100 marks of a paper</p>
5.12	How are the question papers set to ensure the achievement of the course objectives?	<p>Each question bank contents fundamental as well as the technical and application-oriented knowledge and covers all the topics from all the modules of the syllabus and course objectives of the subject prepared by the subject teachers. Then final semester question paper is set from the question bank by the external modifiers from different institute of national repute and then it goes to printing while preserving all the sanctity and secrecy of the examination. On the day of examination, the question paper reaches the university in a sealed envelope and distributed from the examination cell. During the examination it is opened and distributed by the invigilators. The final semester question paper pattern is as follows:</p> <ol style="list-style-type: none"> 1. Objective type questions (2 marks each) 2. Semi descriptive type questions (5 marks each) 3. Descriptive questions (comprising numerical/field study/essay type/design of a system etc.) (15 marks each)
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	<p>Each academic department has a board of studies. It consists of all the internal members of the department and external faculty members of other universities. This board of studies prepare the lists of</p> <ol style="list-style-type: none"> i. Paper setters. ii. Examination under the guidance of vice-chancellor of the

		<p>university.</p> <p>iii. Invigilation is made by the board of examination and external members form the industry.</p> <p>Also refer to Appendix 5.11</p>						
5.14	<p>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-</p> <table border="1"> <thead> <tr> <th>Year</th><th>Date of exams</th><th>Date of announcement of results</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td></tr> </tbody> </table>	Year	Date of exams	Date of announcement of results				<p>Refer to Appendix 5.14</p>
Year	Date of exams	Date of announcement of results						

D. Admission Process

6.1	<p>How are students selected for admission to various courses? Please provide faculty-wise information</p> <p>a. Through special entrance tests</p> <p>b. Through interviews</p> <p>c. Through their academic record</p> <p>d. Through combination of the above</p> <p>Please also provide details about the weightage give to the above</p>	<p>The university gives the weightage out of 10 as follows</p> <p>For B-TECH: a----->4, c---->6</p> <p>For BBA, MBA, BCA, MCA, BHM, BSC-LAW: a----->4, b----->2, c----->4</p>																								
6.2	<p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please details:</p> <table border="1" data-bbox="215 810 869 1025"> <thead> <tr> <th>Name of the National/state level entrance exam</th> <th>No. of students admitted</th> <th>% of students from the total admitted</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks					<table border="1"> <thead> <tr> <th>Name of the National/state level entrance exam</th> <th>No. of students admitted</th> <th>% of students from the total admitted</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>JEE MAINS</td> <td>459</td> <td>10</td> <td></td> </tr> <tr> <td>WBJEE</td> <td>459</td> <td>10</td> <td></td> </tr> <tr> <td>IEMJEE</td> <td>3750</td> <td>80</td> <td></td> </tr> </tbody> </table>	Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks	JEE MAINS	459	10		WBJEE	459	10		IEMJEE	3750	80	
Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks																							
Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks																							
JEE MAINS	459	10																								
WBJEE	459	10																								
IEMJEE	3750	80																								
6.3	<p>Whether admission procedure is available on the University website and in the prospectus</p>																									
6.4	<p>Please provide details of the eligibility criteria for admission in all the courses</p>	<p>ELIGIBILITY CRITERIA IS AS FOLLOWS</p> <p>BBA, MBA, BCA, MCA, BHM, BSC-LAW: 50% IN AGGREGATE</p> <p>B-TECH: 60% IN AGGREGATE</p>																								

6.5	Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format: -	NO								
	<table border="1"> <thead> <tr> <th>Category</th> <th>No. of students admitted</th> <th>% of quota provided for reservation and preparation in respect of actual enrolment</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks					
Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks							
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format: -	NO								
	<table border="1"> <thead> <tr> <th>Total No. of Seats (Course-wise)</th> <th>No. of total students admitted</th> <th>No. of students admitted under Management quota</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	Remarks					
Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	Remarks							
6.7	What is the admission policy of the University with regard to NRI and overseas students?	NRI students are welcome to the campus but no such extra policy is available.								

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Course	No. of	Fees at the time	Fees per	Total Cours
		Name	Semester	of admission	Semeste r	Fees
		B-TECH	8	81,200	65,000	5,36,200
		BCA	6	60,000	50,000	3,10,000
		BBA	6	60,000	50,000	3,10,000
		BHM	6	60,000	50,000	3,10,000
		BSC-LLB	10	60,000	50,000	5,10,000
		MCA	6	50,000	40,000	2,50,000
		MBA	4	1,20,000	1,10,000	4,50,000
PHD	6	1,07,000	25,000	2,32,000		
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	NO				
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes				

7.9	Details of the Hostel Fee including mess charges	NA								
7.10	Any other fee	NO								
7.11	Basis of Fee Structure	Approved by the fee structure committee of govt. of West Bengal.								
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	NO								
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	<p>The scholarship is given on the tuition fees of the students depending on their secured marks in different exam as follows</p> <table><thead><tr><th>Marks</th><th>Scholarship</th></tr></thead><tbody><tr><td>1. $\geq 95\%$</td><td>-----> 100%</td></tr><tr><td>2. $\geq 90\%$</td><td>-----> 50%</td></tr><tr><td>3. $\geq 85\%$</td><td>-----> 25%</td></tr></tbody></table>	Marks	Scholarship	1. $\geq 95\%$	-----> 100%	2. $\geq 90\%$	-----> 50%	3. $\geq 85\%$	-----> 25%
Marks	Scholarship									
1. $\geq 95\%$	-----> 100%									
2. $\geq 90\%$	-----> 50%									
3. $\geq 85\%$	-----> 25%									

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)	<table border="1"> <tr> <th rowspan="2">Dept.</th> <th colspan="2">Professor</th> <th colspan="2">Associate Professor</th> <th colspan="2">Assistant Professor</th> </tr> <tr> <th>Sanctioned</th> <th>Filled</th> <th>Sanctioned</th> <th>Filled</th> <th>Sanctioned</th> <th>Filled</th> </tr> <tr> <td colspan="7"></td> </tr> </table>						Dept.	Professor		Associate Professor		Assistant Professor		Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled							
		Dept.	Professor		Associate Professor		Assistant Professor																				
			Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled																			
Refer to Appendix 8.1																											
8.2	Details of teaching staff in the following format (Please provided details – Institution-wise and Department-wise) (Details to be provided in Appendix-XIII) Details are provided in Appendix-XIII																										

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications

8.3	Category-wise Teaching Staff	No. of																																							
			<table><tr><th>Category</th><th>Female</th><th>Male</th><th colspan="2">Total</th></tr><tr><td>SC</td><td>0</td><td>0</td><td>0</td><td>0</td></tr><tr><td>ST</td><td>0</td><td>0</td><td colspan="2">0</td></tr><tr><td>OBC</td><td>0</td><td>0</td><td colspan="2">0</td></tr><tr><td>PH</td><td>0</td><td>0</td><td colspan="2">0</td></tr><tr><td>General</td><td>112</td><td>142</td><td colspan="2">254</td></tr><tr><td>Total</td><td>112</td><td>142</td><td colspan="2">254</td></tr></table>				Category	Female	Male	Total		SC	0	0	0	0	ST	0	0	0		OBC	0	0	0		PH	0	0	0		General	112	142	254		Total	112	142	254	
			Category	Female	Male	Total																																			
			SC	0	0	0	0																																		
			ST	0	0	0																																			
			OBC	0	0	0																																			
			PH	0	0	0																																			
			General	112	142	254																																			
Total	112	142	254																																						

8.4	Details of the permanent and temporary faculty members in the following format
-----	--

Particulars	Female	Male	Total
Total no. of permanent teachers	108	137	245
No. of teachers with Ph.D. as the highest qualification	21	33	54
No. of teachers with M.Phil as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	87	104	191
Total no. of temporary teachers	0	0	0

No. of teachers with Ph.D. as the highest qualification	0	0	0
---	---	---	---

12

No. of teachers with M.Phil as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	0	0	0
Total no. of part-time teachers	0	3	3
No. of teachers with Ph.D. as the highest qualification	0	1	1
No. of teachers with M.Phil as the highest qualification	0	1	1
No. of teachers with PG as the highest qualification	0	1	1
Total No. of visiting teachers	4	2	6

8.5	Ratio of full-time teachers to part-time/contract teachers	245:3
8.6	<p>Process of recruitment of faculty</p> <p>-Whether advertised? (pl. attach copy of the ad)</p> <p>-Whether selection committee was constituted as per the UGC Regulation?</p>	<p>Process of recruitment of the faculty is done through advertisement.</p> <p>Yes. Selection committee was constituted as per the UGC Regulation</p>
8.7	<p>Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:-</p> <p>Self Appraisal Evaluation Peer Review Students evaluation Others (specify)</p>	<p>Yes.</p> <p>University has followed self-appraisal method to evaluate teachers on teaching, research and work satisfaction.</p> <p>The self-appraisal of teachers analysed using</p> <ol style="list-style-type: none"> 1. Self Appraisal Evaluation 2. Students evaluation
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	<p>CSE<= 1:20, CST<= 1:20, CSIT<= 1:20, ECE<=1:20, EE<= 1:20, EEE<= 1:20, CE<= 1:20, ME<= 1:20, BT<= 1:20, BCA<= 1:2, MCA<= 1:12, BBA<= 1:25,MBA<= 1:12, BBA-LLB<= 1:25, BHM<= 1:25</p>
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-	Yes

	<p>Scale of Pay with all the allowances</p> <p>Professor –</p> <p>Associate Prof.-</p> <p>Assistant Prof. –</p> <p>Mode of Payment – (Cash/Cheque)</p>	<p>Scale of Pay with all the allowances:</p> <p>Professor –BASIC-37400-67000,AGP-10000</p> <p>Associate Prof.- BASIC-37400-67000,AGP-9000</p> <p>Assistant Prof. – BASIC-15600-39100,AGP-6000,7000,8000</p> <p>Mode of Payment –BANK TRANSFER</p>
8.10	<p>Pay /Remuneration provided to:-</p> <p>Part-Time Faculty –</p> <p>Temporary Faculty-</p> <p>Guest Faculty –</p>	<p>Pay/Remuneration provided to:-</p> <p>Part-Time Faculty – FIXED SALARY PER MONTH</p> <p>Temporary Faculty- NOT APPLICABLE</p> <p>Guest Faculty –RUPEES 1000 PER CLASS/ CHEQUE</p> <p>PAYMENT AS PER CLASS TAKEN</p>
8.11	<p>Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)</p>	<p>Cubical, Transport, Mediclaim, Computers/Laptops, PF, ESI(If Applicable), Group Insurance, Gratuity, Pension Policy with LIC, Facilities for attending – conference, FDP, workshop, book/paper publication, qualification up gradation.</p>

G. **Infrastructure**

9.1	Does the University have sufficient space for Land & Building?	Yes
9.2	Does the University have sufficient class rooms?	Yes
9.3	Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV)	Referred to Appendix-XV
a)	Item Description (make and model)	Referred to Appendix-XV
b)	Location (Department)	Referred to Appendix-XV
c)	Value (Rs.)	Referred to Appendix-XV
d)	Present Condition	Referred to Appendix-XV
e)	Date of Purchase	Referred to Appendix-XV
9.4	Library	
a)	Total Space (all Kinds)	3170 sq.m
b)	Computer / Communication facilities	64
c)	Total no. of Ref. Books (Each Department)	Referred to Appendix-XIV
d)	All Research Journals subscribed on a regular basis	Referred to Appendix-XIV

10.3	Source of finance and quantum of funds available for running the University (for last audited year)	
	Fees –	Fees -390532968/-
	Donations-	Donations- Nil
	Loan –	Loan – Nil
	Interest-	Interest -14320797/-
	Any other (pl. Specify)-	16897304/-

10.4	What is the University's 'unit cost' of education? (Unit cost= total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given	75148.00/-
------	---	------------

I. **Governance System**

11. **Organization, Governance and Management**

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):- Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others (Details to be provided in Appendix-XVII)	Referred to Appendix-XVII)
11.2	Dates of the meetings of the above bodies held during the last 2 years (Enclose attested copy of the minutes of the meetings)	Enclosed attested copy of the minutes of meeting have been attached with the document
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	Guidelines of BOS have been enclosed
11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	Yes Board of Studies is there and meeting is arranged as and when required by the dept. to restructure, reorient & review the syllabus

J. Research Profile

12.1	<p>Faculty-wise and Department-wise information to be provided in respect of the following:-</p> <ul style="list-style-type: none">➤ Student Teacher Ratio➤ Class Rooms➤ Teaching labs➤ Research labs (Major Equipments)➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)➤ Publications in last 3 years (Year-wise list)➤ No. of Books Published➤ Patents➤ Transfer of Technology➤ Inter-departmental Research (Inter-disciplinary)➤ Consultancy➤ Externally funded Research Projects➤ Educational Programmes Arranged	Refer to Appendix 12.1
------	--	------------------------

K.Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff
------	-------------------------------

Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details

(Details to be provided in **Appendix-XVIII**)

Details are provided in Appendix-XVIII

13.2	Summary of the Non-Teaching Staff	Particulars	Female	Male	Total
		Administrative Staff			
		Group A	1	5	6
		Group B	3	5	8
		Group C	0	1	1
		Group D	2	10	12
		Sub total	6	21	27
		Technical Staff			
		Group A	0	0	0
		Group B	1	9	10
		Group C	0	0	0
		Group D	0	0	0
		Sub total	1	9	10
		Grand Total	7	30	37

K.Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff
------	-------------------------------

Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details

(Details to be provided in **Appendix-XVIII**)

Details are provided in Appendix-XVIII

13.2	Summary of the Non-Teaching Staff	Particulars	Female	Male	Total
		Administrative Staff			
		Group A	1	5	6
		Group B	3	5	8
		Group C	0	1	1
		Group D	2	10	12
		Sub total	6	21	27
		Technical Staff			
		Group A	0	0	0
		Group B	1	9	10
		Group C	0	0	0
		Group D	0	0	0
		Sub total	1	9	10
		Grand Total	7	30	37

13.3	No. of Non-teaching staff category wise	Category	Female	Male	Total
		Sc	0	0	0
		ST	0	0	0
		OBC	0	0	0
		PH	0	0	0
		General	7	30	37
		Total	7	30	37
13.4	Ratio of Non-teaching staff to students	1:127			
13.5	Ratio of Non-teaching staff to faculty	1:6			

14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years				Refer to Appendix 14.1
	S.No.	Course	No. of Candidates appeared	Result	

15. Accreditation

15.1	<p>Whether Accredited by NAAC? If yes please provide the following details:</p> <p>Date of Accreditation Period Grade CGPA Grading System Followed</p>	<p>Not Applicable. Since, the university was established on 21.01.2015</p>								
15.2	<p>Whether courses are accredited by NBA? If yes please provide course-wise details as under:-</p> <table border="1"> <thead> <tr> <th>S.No.</th> <th>Course</th> <th>Whether Accredited</th> <th>Period of Accreditation</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	S.No.	Course	Whether Accredited	Period of Accreditation					<p>Not Applicable. Since, the university was established on 21.01.2015</p>
S.No.	Course	Whether Accredited	Period of Accreditation							
15.3	Other Accreditations, if any	No other Accreditations								

15.4	Any other information (including special achievements by the University which may be relevant for the University)	There are many achievements by the University Refer to Appendix 15.4
------	---	--

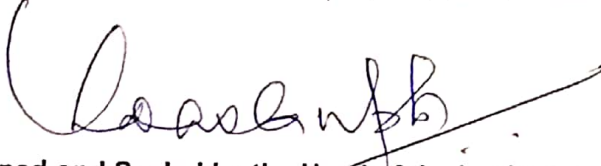
16. Strength and Weaknesses of the University

16.1	Strengths of the University	<p>This university has several strengths, among them some of the major strengths are listed below:</p> <ol style="list-style-type: none"> 1. Best teaching-learning practice by Flip-Class room methods along with other facilities in a very discipline and congenial academic environment. 2. Best state of the art laboratories for various programs. 3. Excellent placement records with students are well accepted in the industries. 4. In-campus training for GATE and other such competitive examination. 5. Social accreditation of the university is at very high level. 6. Collaboration with various international universities for higher studies e.g. Brunel University 7. More than 20 functional clubs and student chapters for various types of extracurricular activities. 8. There are more than 20 international conferences organized in India and other countries (like U.S.A. and Canada) where students can participate directly and get huge benefits out of it. 9. Distinguished lecture series by eminent national and international professors of repute at the campus.
16.2	Weaknesses of the University	<p>Some of the weaknesses for this university are</p> <ol style="list-style-type: none"> 1. Only very few experienced faculty members. 2. About 20% of the faculty members are having PhD. And rests are pursuing PhD. And yet to complete. 3. As the university is located in a prime locality, there are problem of availability of land exists. 4. Due to non availability of large free space, opportunity for playing is limited.

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.uem.edu.in



Signed and Sealed by the Head of the Institution

Prof. (Dr.) Sajal Das Gupta
University of Engineering & Management, Kolkata

Prof. (Dr.) Sajal Das Gupta
Vice-Chancellor
University of Engineering & Management, Kolkata