

**Minutes of Meeting of Board of Studies for Department of Chemistry
University of Engineering & Management, Jaipur held on 13.07.2019**

The Meeting of Board of Studies for Department of Chemistry was held on 13th July 2019 at 10.00 AM at University of Engineering & Management premises.

The following members were present-

1. Dr. Anamika Khaskel, Associate Professor and Head, Department of Chemistry, UEM Jaipur.
2. Prof. (Dr.) G.S. Dangayach, Professor & Dean (Research & Consultancy) MNIT, Jaipur.
3. Prof. (Dr.) K. C. Jain, Professor (Retd.) of MNIT, Jaipur

Agenda Item No-1:

Confirmation of minutes of BOS Meeting held on 23.02.2019.

The minutes of the last meeting of Board of studies was circulated to all the members in advance through mail. As there was no observation raised in the meeting, it was confirmed.

Agenda Item No-2:

To read the Action Taken Report of last Board of Studies meeting held on 23.02.2019.

The agenda wise Action Taken Report of the last meeting of Board of Studies for Department of Chemistry was circulated to all the members in advance through mail. As there was no observation raised, it was confirmed.

Agenda Item No-3:

To report on updating / modification / restructuring of syllabus for 2019-20 batch for the Department of Chemistry

UEM Jaipur has implemented AICTE model curriculum for UG courses of Engineering (to be effective from 2018-19) as detailed below:

1st Semester and 2nd Semester: Chemistry

Copy of Syllabus is attached herewith for further discussion and considerations.

Also bridge course has been discussed with students during mandatory induction programme as per guidelines and contents provided by AICTE. As there was no observation raised, it was confirmed.

Agenda Item No-4:

Report on inclusion of 50 new subjects / topics to various courses at different level of study for all students of UEM, Jaipur

These new subjects are not in the field of chemistry, so the above point is not applicable. As there was no observation raised so it was confirmed.

Agenda Item No-5:

Report on starting new initiative for teaching learning process in UEM Jaipur as mentioned below:

a. Smart Power Talk Series

In chemistry from this semester we implement smart talk series for the students and it will be available in our university website.

b. Develop content and registration of faculty members and students for UEM/IEM Webinar Series

In chemistry the Gymkhana TV lecture (already delivered by faculty) would be available as series of webinars.

c. Develop content for IEM/ Uemlearning.com

In chemistry quizzes, few lab experiments will be developed in Uemlearning.com.

d. Taking quizzes during classes through Google Forms/sheets for immediate feedback.

In chemistry class we will use Google Forms for immediate feedback.

e. Based on above, 30 % weightage for Internal Assessment can be divided in 3 parts (i) 10 Marks for Web Based Learning (ii) 10 Marks for Workbook based learning and (iii) 10 Marks for 2 midterm tests of 5 marks each from this semester.

As there was no observation raised in the meeting, it was confirmed.

Agenda Item No-6:

Report on the status of registration of all faculty members for Ph.D. as it will be mandatory for recruitment as Assistant Professor in any University/ Institution from 2021.

Faculty member in Chemistry must be Ph.D awardee or registered. As there was no observation raised in the meeting so it was confirmed.

The meeting ended with vote of thanks to the Chair.

Attendance Sheet for Meeting of Board of Studies

Department of Chemistry

University of Engineering & Management, Jaipur

13-07-2019

S.no.	Name	Designation	Signature
1	Dr. Anamika Khaskel	Associate Professor & Head, Department of Chemistry, UEM Jaipur (Chairman)	Anamika Khaskel 13/7/19
2.	Prof. (Dr.) G.S. Dangayach,	Professor & Dean (Research & Consultancy) MNIT, Jaipur	G.S. Dangayach 13/7/19
3.	Prof. (Dr.) K. C. Jain	Professor (Retd.) of MNIT, Jaipur	K.C. Jain 13-7-19